

Lubbesthorpe Parish Council

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Parish Council Meeting

Venue: The Hub, Tay Road. Lubbesthorpe
Meeting Time: 6.30pm Monday 13th December 2021.

Minutes

Present: Cllr Steve Ashford-Bown, Cllr Richard Ashmore, Cllr Louise Richardson and Cllr Matt Tomeo.

Also Present: 1 member of the public and Lisa Sly (Clerk)

2021/084 Apologies for Absence.

Apologies were received and accepted from Cllrs Cashmore and Jagiwala

2021/085 Declarations of Interest.

Cllr Richardson declared an interest in Planning.

2021/086 Presentation regarding the proposals for the conversion of Abbey Farm

An informative presentation was presented by Peter Sutton, project manager and James Botterill, architect regarding the proposal for the conversion of Abbey Farm. Questions were also answered. Planning permission will be applied for early next year.

2021/087 To approve the minutes of the Parish Council meeting held on 8th November 2021.

Decision: The Council approved the Minutes to be a true record of the meeting held on 8th November 2021. The Chairman signed a copy of the Minutes.

2021/088 Clerk's Report.

Nothing to report

2021/089 Parishioners Participation.

The go-travel representative thanked the council for promoting the travel survey and spoke about the proposal to create a focus group.

The Lubbsy Magazine went out this weekend. A Lubbsy app is also now available.

2021/090 To accept the accounts for including Payments for Authorisation. Cashbook

Decision: The Council approved the cashbook.

Budget

Decision: The Council noted the Budget spreadsheet

Bank Statements

Decision: The Council noted the bank statements and the balance of the bank accounts. Current = £25,439.57. Reserves = £34,039.

Payments for Authorisation

Decision: The Council Authorised the payments listed below. Except the payment to Shelly signs. The noticeboard is scratched and the Council agreed not to pay this invoice until this was rectified.

| Date | Name | Description | Payments | | | Pay by |
|------------|-----------------------------|---|------------------|------------------|----------------|--------|
| | | | Inc. vat | ex vat | VAT | |
| 30/11/2021 | Lisa Sly | clerk expenses nov 21 | £249.85 | £235.81 | £14.04 | |
| 30/11/2021 | Annette Gregory | band at christmas event | £750.00 | £750.00 | £0.00 | |
| 19/11/2021 | Ross Wootton | newsletter artwork and printing | £190.00 | £190.00 | £0.00 | |
| 11/11/2021 | Welford Christmas tree farm | Christmas tree, inc install decorate delivery | £1,420.00 | £1,183.34 | £236.66 | |
| 03/11/2021 | Gallagher | insurance | £218.00 | £218.00 | £0.00 | |
| | | | | | | |
| | | | | | | |
| TOTAL | | | £2,827.85 | £2,577.15 | £250.70 | |

2021/091 To decide upon responses to planning applications received from Blaby District Council.

There are no planning application requiring comment.

2021/092 To decide insurance company for 2022.

2 quotes were presented to Council.

Decision: The council chose Gallagher at £218 (this is the same company that currently provide insurance)

2021/093 To discuss the budget for 2022/23.

The Council discussed the update (revision 4)

Decision: The council have now agreed the budget (rev5). The budget and precept can now be prepared for presentation to council for approval.

2021/094 To adopt the Grants Policy.

Decision: The council made various changes to the policy and application form. The updated versions are to be reviewed at the next council meeting.

2021/095 To discuss the Christmas event and make notes for any improvement for future years.

Improvements

- Ensure sound system for band is adequate
- Ensure PA system is adequate (look into either hiring or purchasing a system)
- School choir could not be seen investigate a staging of some sort.
- Putting up the marquee before the band arrived was a bit rushed. Help needed earlier in the day to put up marquee. Consider purchasing a pop-up gazebo.
- Set up working group for Christmas event (make decisions faster)
- Band was poor
- Some vehicles were parking on the double yellow lines using their disabled badges. Investigate providing some disabled parking, possibly at the Barratts sales office.

2021/096 To agree meeting date and attendance for the Eco working group.

Decision: The Council decided the date for the meeting to be Monday 21st February 2022. Councillors Ashmore and Tomeo are to be the Council representatives.

All councillors are invited to attend the first meeting. It was requested that the clerk attend the meetings initially to take minutes and to help with the agenda.

2021/097 To decide upon location and cost of trees for the Jubilee wood / orchard.

The Council discussed the options of either a community orchard or a woodland. Costs were also discussed.

Decision: The Council agreed to proceed with the orchard option.

- Further discussions required with the Drummond Estate and the Landscapers regarding location and planting.
- Initial costs for the trees would be around £1800 for 70 trees.
- Invite members of the community to help plant the trees (possible holes dug by machine)
- The Parish Council would pay for the maintenance of the orchard.
- The trees should be planted before the end of March
- An extra 10% extra trees needs to added for replacements.
- Fencing will be required initially to protect the young trees. Should this be 1 large fence or individual fences.
- Ask the Landscapers if they could attend the next Council meeting (January)
- Investigate possible grants from Blaby District Council and Leicestershire County Council.

2021/098 To note any correspondence and information from the Clerk.

Correspondence was presented to council regarding verges on Tweed Street and a possible business being operated out of a residential property. Both e-mails have been replied to by the Clerk. The council noted the correspondence.

The Clerk also informed the Council that she had worked a large number of extra hours during the last couple of months.

2021/099 Information exchange.

Both the District and County councils are currently preparing their budgets.

There is a joint Health and Wellbeing consultation and all are encouraged to respond to the consultation. Clerk to put this on the website. Individuals and the Council can submit a response.

The County Strategic plan is also out for consultation. Deadline 20th January 2022. Reply to the above as a council (clerk to investigate).

Patients of the Forest House Surgery have been informed that Forest House Surgery will be moving to Lubbethorpe once the doctor's surgery has been built.

The wooden bollards along Tay Road reduce the visibility when trying to pull out of Teviot Drive.

The Boundary Review at district is requesting that Thorpe Astley be created as a new parish.

Meeting closed 21.17