

Lubbesthorpe Parish Council

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Parish Council Meeting

Venue: The Hub, Tay Road. Lubbesthorpe
Meeting Time: 6.30pm Monday 13th June 2022.

Minutes

Present: Cllr Divyang Jagiwala (Chairman), Cllr Ashmore and Cllr Richardson.

Also Present: Lisa Sly (Clerk).

2022/018 Apologies for absence

Apologies were received and accepted from Cllr Tomeo and Cllr Cashmore.

2022/019 Declarations of Interest.

Cllr Richardson – planning.

Cllr Ashmore – planning.

2022/020 To approve the minutes of the Parish Council meeting held on 9th May 2022.

Decision: The Council approved the Minutes to be a true record of the meeting held on 9th May 2022.

2022/021 To accept the accounts for May 2022 including Payments for Authorisation and grant applications.

Cashbook

Decision: The Council approved the cashbook.

Budget

Decision: The Council noted the Budget spreadsheet.

Note: VAT had not been included on the 2 commune payments – this needs updating.

Statements

Decision: The council note the statements

Payments for Authorisation

Decision: The Council Authorised the payments and grants listed below.

| Payments for approval at June 2022 Council Meeting | | | | | | |
|--|------------------------|---|------------------|------------------|----------------|--------|
| | | | Payments | | | |
| Date | Name | Description | Inc. vat | ex vat | VAT | Pay by |
| 11/05/2022 | Blaby District Council | empty of 2 bins - annual payment | £373.15 | £310.96 | £62.19 | |
| 19/05/2022 | Ross Wootton | design and print newsletter issue 2 (1000pcs) | £190.00 | £190.00 | £0.00 | |
| 31/05/2022 | Shelley Signs | Orchard Interpretation panel | £1,332.00 | £1,110.00 | £222.00 | |
| 31/05/2022 | Lisa Sly | Expenses May 2022 | £65.96 | £65.96 | £0.00 | |
| 11/02/2022 | 2 commune | website and e-mail | £816.00 | £680.00 | £136.00 | |
| 18/05/2022 | DS | Jubilee Grant Application | £50.00 | £50.00 | £0.00 | |
| 05/06/2022 | SS | Jubilee Grant Application | £25.33 | £25.33 | £0.00 | |
| 06/06/2022 | HE | Jubilee Grant Application | £50.00 | £50.00 | £0.00 | |
| 09/06/2022 | MultiPay | various | £721.98 | £613.46 | £108.52 | |
| | | | | £0.00 | | |
| Total | | | £3,624.42 | £3,095.71 | £528.71 | |

2022/023 To receive and note the Internal Audit Report.

Decision: The Council noted the Internal Audit Report.

Action: Implement recommendations from internal auditor. These include to claim back VAT, assigning transactions in the cashbook to their relevant budget heading and to assign sequential voucher numbers to each invoice and payment.

2022/024 To approve the Annual Governance and Accountability Return (AGAR) 2021/22 - Section 1, Annual Governance (including any explanations of "No" answers).

The chairman read out all 9 of the statements contained within Section 1.

Decision: The Council agree all statements to be "Yes" except statement 7 which is "NO" and statement 9 which is "N/A" The Council also agree to the reasons given for the NO reply

This page was signed by the Chairman and Clerk during the meeting.

2022/025 To approve the Annual Governance and Accountability Return (AGAR) 2021/22 - Section 2, Accounting Statement (including the explanation of any significant year on year variances).

Decision: The Council approved the Accounting Statement including the explanation of variances.

This page was signed by the Chairman and Clerk during the meeting.

2022/026 Confirm the dates of the period for the exercise of public rights.

The dates of the Period for the Exercise of Public Rights are Monday 20th June to Friday 29th July2022.

Decision: The Council agreed to these dates.

Cllr Richardson leaves the meeting at 7.04pm. The meeting is no longer quorate.

2022/027 A virtual meeting with Blaby District Council to discuss a potential leisure / community facility in Lubbesthorpe.

Phil Turner (BDC) and Robin Thompson (consultant) attend the meeting virtually to discuss the leisure / community facility. This proposal is subject to securing funding. The proposal at the moment covered the following points but these could be changed as the project develops.

- The proposal is to create a community and leisure facility
- The proposed location is on the site of the secondary school
- The facility will stand alone from the school
- Artificial Grass pitch
- Parish Council Offices
- 2 small meeting rooms (approx. 15 people)
- 2 larger rooms (approx. 30 people) which can be combined
- Fitness gym (approx. 50 stations)
- Changing for outside facilities
- Changing for indoor facilities
- Reception area, hot desks, vending m/c
- It has not yet been decided who will run the facility
- Next steps are design development, funding and design detail.

The Parish Council thanks Phil and Robin for their time and for including the Parish Council in this discussion.

2022/028 Presentation from Go Travel

This will be taken to the July meeting

2022/029 Clerk's Report.

- Councillor Vacancy update – We have received 6 expressions of interest.
- School children's drawing competition for the Time Capsule. The Council thank all of the children who took part. The winners were Evelyn, Grace, Teddy and Archie. Prizes will be presented during school time by the Clerk and the Chairman if available. The drawings will be put into the time capsule.
- Collect newspapers for the time capsule- Cllr Ashmore has one.
- To clarify what notices can be put on the noticeboard - The council will allow any notices that benefit the community but not if their purpose is to earn money. Council notices have priority.
- Meeting regarding LA – The Clerk had a meeting with an independent assessor who was assessing the work of the pioneer community worker in New Lubbesthorpe
- Annual Report from LA – available on LA website from this evening.
<https://www.lubbesthorpealive.org.uk/news/news-updates>

2022/030 Parishioners Participation.

None

2022/031 To decide upon responses to planning applications received from Blaby District Council.

22/0471/DOC Discharge of conditions 10, 11 & 12 imposed on 11/0100/1/OX - subphase 3 design code & masterplan.

Decision: The Council do not have any comments on this application.

2022/032 To note any correspondence and information from the Clerk.

None

2022/033 Information exchange.

- Investigate the purchase of a webcam for future meetings
- Request weed removal.
- The mowing arrangements for Old Warren Park need official statement as there are a lot of questions on facebook.
- Request more police patrols
- At the Community orchard opening people asked for another community event like BBQ – put this on the agenda for next month

Meeting closed 21.01