

Lubbesthorpe Parish Council

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Parish Council Meeting

Held at 6.30pm on Monday 6th July, virtually on Zoom, for the purpose of transacting the business shown below.

Minutes

Present: Cllr Steve Ashford-Bown (Chairman), Cllr Tracy Anstee, Cllr Bharvi Booton, and Cllr Louise Richardson.

Also Present: Lisa Sly (Clerk), Charles Langtree from The Land Trust and 1 member of the public

2020/046 Apologies for Absence.

Apologies were received and accepted from Cllr Divyang Jagiwala and Cllr Cheryl Cashmore who are both ill and unable to attend. Cllr Richard Ashmore was not at the meeting.

2020/047 Declarations of Interest.

None

2020/048 To approve the minutes of the Parish Council meeting held on 8th June 2020.

Decision: The Council approved the Minutes to be a true record of the meeting held on 8th June 2020.

The Chairman will sign a copy of the Minutes from the June meeting and post them to the Clerk.

2020/049 Report by Charles Langtree from The Land Trust.

- The Land Trust is a national organisation and were set up 16 years ago.
- At the moment they manage the land around Pond 1 and the area next to the Beggars Lane in front of Almond Road and Halladale Drive.
- It is planned to set up a residents group within the next 4-6 weeks.
- The Land Trust have had a couple of online meeting with residents. The Clerk asked if she could be involved in future meeting.
- Invite Charles when the Council have face to face meetings
- The Council commented that the vegetation looked overgrown in Pond 1. Was this intentional or was it to be managed? This will be managed and is now

getting to the point where management is needed. This will be done in the Autumn to cause minimal disruption to wildlife as possible. This will include removing some of the sludge and some of the vegetation.

2020/050 Matters Arising

- a) The Defib has been installed. The code has been circulated to Councillors and the school. Label has arrived at a cost of £7.88. This will be put on this week. This needs to be communicated to the residents.
Decision: The Council agree to ratify the above spend.
- b) Payroll is taking longer than expected to set up
- c) Land trust date of transfers there is no set date but they tend to be around September
- d) Resident's group this will be set up as soon as possible
- e) Face book and Twitter accounts are now set up.
- f) Louisa is having a meeting with BDC Planning to discuss the hub.
- g) Zoom pro has been purchased.

2020/051 Report from County and District Councillors.

Both County and District Councils are working hard on the Covid-19 recovery. The local lockdown has complicated matters as parts of the district and part of county are affected by this. The map of the area of the lockdown was created by Leicester City Council and Health England. Leicestershire County Council's Meeting will be held on Wednesday 8th July.

2020/052 Parishioners Participation.

JS raised the question of allotments. It is proposed that the allotment will be adjacent to Parcel R26, which is currently under construction. The Clerk will look into this and report to Council. JS says that they are willing to help.

2020/053 To accept the accounts for June including Payments for Authorisation.

Cashbook

Decision: The Council note the cashbook

Budget

Decision: The Council note the Budget spreadsheet

Bank Statements

Decision: The Council note the bank statements.

It is noted that the bank statement includes the service charge of £18 for the quarter, this is not shown on the cashbook presented to the Council, it has since been added.

Payments for Authorisation

Decision: The Council Authorise the payments listed below.

The Council also authorise the payment of the clerk's salary for the remainder of the financial year.

The Chairman will sign a copy of the PFAs and post to the Clerk.

Payments for approval at July 2020 Council Meeting						
Date	Name	Description	Payments			Pay by
			Inc. vat	ex vat	VAT	
11/06/2020	LRALC	training clerk planning	£40.00	£40.00	£0.00	online
11/06/2020	LRALC	training clerk bookkeeping	£40.00	£40.00	£0.00	online
19/06/2020	C P Electrical	installation of defib on school	£438.00	£365.00	£73.00	online
22/06/2020	Active Med Supplies	defib and 8 year consumable package	£1,368.00	£1,120.00	£228.00	online
30/06/2020	Lisa Sly	Expenses June	£100.41	£100.41	£0.00	online
30/06/2020	Unity Trust	service charge (quarterly)	£18.00	£18.00	£0.00	automatic
TOTAL			£2,004.41	£1,683.41	£301.00	

Note: The clerk will transfer £1368.00 from the reserves to the current account. This is for the cost of the defib, Council agreed that this was to be paid for from the reserves.

2020/054 To receive and note the Internal Audit Report.

Decision: The Council note the Internal Audit Report

2020/055 To approve the Annual Governance and Accountability Return (AGAR) 2019/20 – Section 1, Annual Governance Statement (including any explanations of “No” answers)

The chairman read out all 9 of the statement contained within Section 1.

Decision: The Council agree statements 2,3,4,6,8, to be Yes.

Statements 1 and 5 to be No and statements 7 and 9 to be Not Applicable.

The Explanation for the No and Not Applicable were read and agreed by Council.

This page will be signed by the Clerk and Chairman tomorrow, 7th July 2020.

2020/056 To approve the Annual Governance and Accountability Return (AGAR) 2019/20 – Section 2, Accounting Statement (including the explanation of any significant year on year variances)

The Chairman read out the Accounting Statement.

Decision: The Council approve the Accounting Statement.

The Explanation for the variances were read and agreed by Council.

This page will be signed by the Clerk and Chairman tomorrow, 7th July 2020.

2020/057 Confirm the dates of the period for the exercise of public rights.

The dates of the Period for the Exercise of Public Rights are Monday 10th August to Monday 21st September.

Decision: The Council agree to these dates.

2020/058 To confirm location for noticeboard.

A report was presented to Council with a suggestion to mount the noticeboard on the left hand side of the school building.

The Council would prefer the noticeboard to be located on the pavement and not on the side of the school to make it easier for passing pedestrians to see. Cllr Louise Richardson will speak to Leicestershire County Council (LCC) regarding the situation with permissions as this has not yet been adopted by LCC.

2020/059 To discuss the requirement for speed bumps within the Parish.

This item will be discussed under item 16, correspondence.

2020/060 To approve updated Financial Regulations.

The Financial Regulations were updated to include reference to online banking and online payments.

Decision: The Council approve the updated Financial Regulations.

2020/061 To note any correspondence and information from the Clerk.

a) Fence on Strathy Close

Martin Lewis has replied to the resident (and copied the Parish Council)

b) Speed bumps on Tay Road

It was asked if the large number of speed bumps on Tay Road could be reduced. Cllr Richardson confirmed that it is planned that some of the speed bumps will be removed as the development grows.

It was discussed about the speed of the traffic along Tweed Street and if speed bumps could be installed.

District and Country have not been told of any problems with traffic along Tweed Street.

Residents are reminded that discussions or comments made on Facebook pages (especially if it is a closed Facebook page) do not get through to the local authorities. Residents are asked to highlight any issues with the appropriate authority.

Speeding – contact the Police on 101

Construction traffic using tweed street – Blaby District Council
customer.services@blaby.gov.uk or 0116 275 0555 or your District
Councillors cllr.cheryl.cashmore@blaby.gov.uk or
cllr.louise.richardson@blaby.gov.uk

Request to install speed bumps on Tweed Street - Blaby District Council
customer.services@blaby.gov.uk or 0116 275 0555 or your District
Councillors cllr.cheryl.cashmore@blaby.gov.uk or
cllr.louise.richardson@blaby.gov.uk

c) Position of bins around pond 1.

The Council agree to keep the position in bin 2 in the original place. Once the hedge surrounding Pond 1 has grown the resident will not be able to see the bin.

2020/062 Information exchange.

A tarmac road is being built off the bridle way. What is this for? Clerk to check.

Blaby District EV Strategy Discovery session - Cllr Booton will attend if available.

Clerk to reply to Nick Fear from BDC

It is intended for the website to go live at the end of July.

Send copy of Blog about Lubbesthorpe Alive to Louisa for the planning meeting on Thursday with some questions that the Council would like answering.

Meeting closed at 20.30

Signed by:

Date: