

Lubbesthorpe Parish Council

E-mail: clerk@lubbesthorpeparishcouncil.gov.uk Mob: 07593 873062

Parish Council Meeting

Held at 6.30pm on Monday 9th November, virtually on Zoom.

Present: Cllr Steve Ashford-Bown (Chairman) for part of the meeting, Cllr Divyang Jagiwala (Vice-Chairman), Cllr Bharvi Booton, Cllr Cheryl Cashmore, and Cllr Louise Richardson.

Also Present: Lisa Sly (Clerk), and 2 members of the public for part of the meeting.

Minutes

2020/098 Apologies for Absence.

None

2020/099 Declarations of Interest.

Cllr Richardson – Chairman of planning at BDC.

2020/100 To approve the minutes of the Parish Council meeting held on 12 October 2020.

Decision: The Council approved the Minutes to be a true record of the meeting held on 12 October 2020.

The Chairman will sign a copy of the Minutes from the October meeting and post them to the Clerk.

2020/101 Clerk's Report.

(An update of actions from previous meeting)

- Coronavirus pavement signs – these have not been ordered.
- Notes from litter pick, all passed on. We can have access to ponds. BDC cannot collect recycling.
- S106 – “The Parish Council have not been allocated specific funds from the S106 agreement.” This will be amended in the budget sheet.
- Wildflower verges – request has been sent to LCC
- Planting of crocus bulbs. E-mails have only just been sent to The Land Trust, Site liaison, the Primary school and Sue Steer. Awaiting answers. Louise

Richardson will be told as soon as I receive a reply. Answers now received from Sue and the Primary school.

- Biodiversity group – The Clerk has information about setting up a committee or working group. *This will be an agenda item for a future meeting.*
- Planting a Christmas tree – not done as don't want to confuse things so going to wait until after Christmas.
- Signs for defib. Prices are approx. £6. For ridged plastic. What size? Where do you want it putting? *This needs to be situated close to the pavement maybe put in the Parish Council notice board. Wait until the noticeboard is installed then buy one. Need to inform people of where the Defib is. Ask school to inform parents. Ask for info to be put into Lubbsy magazine. Inform Site Liaison.*
- Lighting – no reply
- E-mail to Braunstone – no reply

2020/102 Report from County and District Councillors.

Leicestershire County Council

- The County Council are working on Covid-19 response
- Tips remain open (using an appointment system)

Blaby District Council

- All leisure centres are closed
- There are 7 covid-19 marshals
- A new testing centre is due to open in the Blaby District Council car park.

2020/103 Parishioners Participation.

(Members of the public have given permission for their names to be included in these minutes)

Carrie Wainwright talked about the Lubbsy magazine. The magazine is a way in which local businesses can be advertised. The Council were asked if they would like to be included in the magazine. The next issue will be in December. The aim is for 2 issues a year; Easter and Christmas. The Council will discuss this later under item 2020/113.

The gate that has recently been installed on the footpath between Lubbesthorpe and LFE was highlighted. A double buggy cannot fit through the gate. This now makes it impossible for residents of Lubbesthorpe to take their children this route to the nursery or the park at LFE.

Daniel

Are there any plans for Poppies for next year? - Yes. Clerk to contact Narborough PC to ask where they got their lamp post poppies from. There is a possibility of installing a bench of remembrance.

Are the Council doing any Christmas Decorations this year? Yes. This is a later item on the agenda.

Please could there be an update on the allotments. The Developer has decided that there cannot be a temporary allotment at the proposed location as the location is not suitable, low lying and boggy. There are plans for allotments later in the development. Can we find out when in the development and let Daniel know.

2020/104 To accept the accounts for July and August including Payments for Authorisation.

Cashbook

Decision: The Council note the cashbook

Budget

Decision: The Council note the Budget spreadsheet

Bank Statements

Decision: The Council note the bank statements.

Payments for Authorisation

Decision: The Council Authorise the payments listed below.

Date	Name	Description	Payments			Pay by
			Inc. vat	ex vat	VAT	
30/10/2020	Lisa Sly	Clerk Expenses September	£38.29	£37.62	£0.67	online
30/10/2020	Lisa Sly	Clerk expenses October	£148.84	£135.44	£13.40	online
TOTAL			£187.13	£173.06	£14.07	

A member of the public joined the meeting at this point.

The Council agreed that they could speak even though public participation has already been covered. Notes can be found under Public Participation.

2020/105 To discuss the draft Budget 2021-2022.

The budget was discussed in detail. A number of lines were agreed upon.

Items remaining are:

- Insurance – quotes needed
- Clerks Salary – this needs recalculating
- Events – this will be split into events under PC control and Events not under PC control
- Grants – this will be zero for next year but during next year the Council will look into the possibility of community grants and work on a policy.
- Computer software – check Microsoft office licence
- Projects – Councillors to e-mail clerk with possible project ideas so that the clerk can get provisional quotes for the budget.

2020/106 To decide upon response to planning applications received from Blaby District Council.

Planning Application 20/1083/HH

Decision: The Council support this planning application.

Cllr Ashford-Bown had a technical malfunction and left the meeting.
Cllr Jagiwala took over as Chairman.

2020/107 To discuss celebrations for Christmas and to decide which items to purchase.

The various options for Christmas were discussed. Due to funds available and time scale the following was decided.

The plans for Christmas have been severely limited due to the covid pandemic, the Council hopes that next year more will be possible.

Large Christmas Tree in Square

Decision: The Council ratify the decision to purchase the large Christmas tree from Welford Christmas trees for the total price of £1210.64. This is made up of 20 ft Norway Spruce £280, Erecting tree with our HIAB (lorry mounted crane) £450, Delivery £40.32, Collection and recycling £40.32, Decorating £400 (inc. hire of cherry picker using existing lights). Welford Christmas trees were chosen as they supplied the Christmas tree last year so have an understanding of how to install it at this location. Quotes for delivery, installation and decorating could not be sourced from any other local suppliers. Check with the Drummond Estate about any charges for electricity.

The tree will be installed on 25th November with the lights being switched on during the evening of Friday 27th. The Clerk and Cllr Booton will be there for the installation.

Lighting on Lamp posts

Decision: The Council decided not to put lights on the lamp posts this year due to time constraints. The cost is significant to modify the lamp post to accommodate the lights so it is necessary that the correct locations are chosen. 3 quotes need to be obtained. Also get quotes for trees around pond 1 and 4 trees in square.

Lighting on 4 trees in square

Decision: The Council decided not to install lights in the 4 trees.

Lighting on trees around pond 1

Decision: The council decided not to install lights around pond 1 as more investigation is needed into getting power to these lights.

Online competition

Lubbesthorpe Alive are organising a Community Advent Calendar.

Deliver gift to each household

Decision: The Council agree not to go ahead with this idea.

The Council agreed that a separate meeting is required to discuss plans for Christmas next year. This will be planned for the beginning of the year.

2020/108 To decide if the Council wish to sponsor and/or be involved with the PTA safari walk, Spring 2021.

Decision: The Council decided to give £25 towards the prize fund.

2020/109 To discuss the Draft Air Quality Action Plan from Blaby District Council and to decide on the response from Lubbesthorpe Parish Council.

Decision: Lubbesthorpe Parish Council support this initiative.

2020/110 To discuss the Standards Matter 2: Public Consultation and Public sector Surveys from NALC and to decide on the response from Lubbesthorpe Parish Council.

Decision: Lubbesthorpe Parish Council support this document.

2020/111 To discuss Flying drones within the Parish

Drones with cameras have been seen flying low over people and properties in Lubbesthorpe. It is believed that these are owned by local residents.

The Council requests that drones are not flown close to properties as laid out by the Civil Aviation Authority (should not be flown within 50 meters of people or buildings). <https://register-drones.caa.co.uk/drone-code/where-you-can-fly> and that they keep to open spaces.

Action: Clerk to inform local police of the problem and to highlight this on the Parish Council website.

2020/112 To discuss the Covenant relating to The Land Trust – maintenance of local landscapes.

'Who is responsible for maintenance of open spaces?' was discussed. The Land Trust currently looks after the following area.



All other areas are maintained by the Drummond Estate.

The maintenance agreement is between the Land Trust and the residents meaning that the Land Trust is accountable to the residents.

If complaints about maintenance are sent to the Parish Council, then these will be passed to the relevant organisation.

Action: Clerk to find out if there is a timescale of when land should be handed over to the Land Trust to maintain.

2020/113 To decide if the Council would like a regular article or section in the Lubbsy magazine.

Decision: The Council decided to put a 1 page article in the Lubbsy for the December issue. The Council agree to pay £50 for this. The article is to include a Christmas message and an update of Parish projects.

2020/114 To note any correspondence and information from the Clerk.

A company called Verisure Smart Alarms would like help of Parish Council in contacting members of the public as cannot do house calls.

They would like to show the Council the system then for the Council to advertise it Or they can do a webinar and the Council can promote it.

Decision: The Council cannot be seen to endorse any particular company. Verisure can advertise in the Lubbsy magazine or on Lubbesthorpe buy and sell FB page.

The Council agree to purchase of Arnold Baker Local Council Administration at a cost of £119.99 (this includes a 20% discount) This is an important reference guide for any Local Council to have.

The Council has received an e-mail regarding the new gate across the public footpath between Lubbesthorpe and LFE. (this was also mentioned during public participation.) The e-mail states that a double pushchair or a mobility scooter cannot get through the gate. The Clerk has already written to the Drummond Estate regarding this.

Action: The Clerk is asked to highlight to the Drummond Estate that this is not disabled or pushchair friendly and also check with Blaby District Council regarding access (parks and open spaces).

2020/115 Information exchange.

Cllr Richardson – could we have an agreement with the Land Trust so that small projects can go ahead without having to ask for permission.

Cllr Jagiwal – There are no paths across pond 2. Can we request that these are put in as it is now getting quite muddy. Also, could there be some benches around pond 2.

Cllr Booton – put on the next agenda, Partners with Lubbesthorpe Alive.

Meeting closed 21.57

Signature